



E COM SOLUTIONS (PVT) LTD
ENGINEERING & CUSTOMER SUPPORT SERVICES
No: 151, Ganahena, Battaramulla.
Tel: 0115-511312,0773-843508 Fax:0115-511719
E-mail: info@ecomlk.com Web Site: www.ecomlk.com
ON SITE FIELD SERVICE REPORT

CUSTOMER NAME & ADDRESS:

CONTACT PERSON:

TEL:

E-MAIL:

FIELD JOB NO:

DATE:

JOB TYPE:

TECHNICIAN:

INVOICE NUMBER:

INVOICE DATE:

REPORTED FAULT :

TECHNICIAN COMMENTS & ACTION TAKEN ON REPAIRS/TROUBLESHOOTING

REPLACEMENT/BACKUP ITEMS/FAULTY SYSTEM

ITEM	SERIAL NUMBER	DATE OF PURCHASE

ARRIVAL TIME..... DEPARTURE TIME..... TECHNICIAN SIGNATURE.....

Engineering Charges	RS:
Virus Cleaning & Updating	RS:
Software Installation	RS:
Inspection Charges	RS:
Other Charges	RS:
Total	

Customer remarks:
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TO BE FIELD BY THE CUSTOMER

THE ABOVE JOB HAS BEEN DONE TO MY
SATISFACTION

Customer Signature

TERMS & CONDITIONS

Payment in Cash or Cheque Written in favour of
"E COM SOLUTIONS (PVT) LTD" A/C Payee Only.
Please Produce Original Invoice for Warranty Claims.
We Shall be not responsible for any BURN MARKS & PHYSICAL DAMAGES
We Shall be not responsible for any customer data losses and data back ups during repair process.

Office Use Only

The above job has been completed to satisfaction of the customer

Customer Support Services

Date